



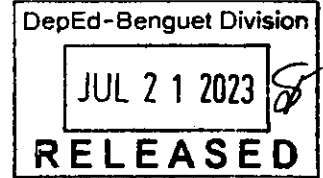
Republic of the Philippines  
**Department of Education**  
**Schools Division of Benguet**

20 July 2023

**DIVISION MEMORANDUM**

No. 249 s. 2023

TO: Office of the Schools Division Superintendent  
 Curriculum Implementation Division  
 School Governance and Operations Divisions  
 Public Elementary and Secondary Schools  
 All Others Concerned



**REITERATION OF THE SIGNING AUTHORITIES FOR INDIVIDUAL PERFORMANCE  
 COMMITMENT AND REVIEW FORM**

1. In compliance to DepEd Order No. 2, s. 2015, Guidelines on the Establishment and Implementation of the RPMS in the Department of Education, this office issues amendments on some provisions of Division memorandum No. 63, s. 2023 specifically on the signatories, to wit:

<b>Ratee/ Teacher</b>	<b>Rater/ School Head</b>	<b>Approving Authority</b>
Head Teacher Master Teacher	Principal/ School Head	Schools Division Superintendent
Teacher (for schools with no Master Teachers and/or Assistant Principal)	Principal/ School Head	Schools Division Superintendent
Teacher	Master Teacher/ Head Teacher/ Assistant Principal	School Principal/ School Head
ALS Implementers (School Based)	MT/ HT/ Assistant School Principal	School Principal/ School Head
ALS Implementers (Community learning centers-based)	ALS Supervisor	CID Chief Education Supervisor

2. This guideline modifies some of the signatories stipulated in SDO Memoranda 63 and 66, s. 2023. All others not stipulated here shall remain in place.
3. IPCRF to be approved by the SDS need not attach the MOVs.
4. All schools must prepare OPCRF and TICs with designation shall accomplish OPCRF instead of IPCRF.
5. For guidance and immediate dissemination.

  
**SALLY L. BANAKEN-ULLALIM CESO V**  
 Schools Division Superintendent

